

Employment Support Services Directory

About this directory

The Employment Support Services (ESS) Directory is a project of the Decatur Jobs Council, a coalition of social-service organizations that seeks to eliminate barriers to employment for disadvantaged people in Decatur and Macon County.

The ESS directory lists local service providers that offer direct assistance to job seekers. Examples would be vocational and basic-skills training; free or low-cost transportation and child care; and money to buy clothes and tools for work.

Because its focus is on employment-support services specifically (and not general social services, such as homeless shelters and food pantries), the ESS directory supplements agency information provided elsewhere in the First Call for Help directory.

Each agency entry in the ESS directory provides detailed information, including:

- ◆ Name of agency (including acronym and/or nickname and/or parent agency)
- ◆ Full address, including street number and P.O. box (if any)
- ◆ Telephone number(s), fax, and/or TDD
- ◆ Web page and/or e-mail
- ◆ Director and/or contact person
- ◆ Days, hours open
- ◆ Whether a referral is required
- ◆ Eligibility and/or restrictions
- ◆ Fees
- ◆ Service area
- ◆ Whether the location is handicapped accessible

The entries also list which categories of service are provided, including:

- ◆ Training (vocational or basic education)
- ◆ Job readiness (teaching employment “soft skills,” such as problem-solving and time management)
- ◆ Money for work tools, PPE (personal protective equipment), identification cards
- ◆ Clothing for women and/or men
- ◆ Grooming

- ◆ Transportation
- ◆ Child care
- ◆ Client access to communication (phone, fax or e-mail) for employer/employee contact
- ◆ Career planning/assessment
- ◆ Case management
- ◆ On-the-job mentoring or coaching

Access the ESS directory by using the category listing on Page 3 or the alphabetical listing, starting on Page 10. The full entry for each agency is given in the alphabetical section.

Child Care Resource Service of Urbana manages the Child Care Assistance Program for Macon and other nearby counties. This program assists low-income parents with child-care payments. Contact information about Child Care Resource Service is given in the main alphabetical listing. In addition, Decatur-area child-care providers are listed below, along with their addresses and phone numbers and whether they accept subsidies through the Child Care Assistance Program.

Also listed are Decatur-area clothing rooms or thrift shops that have clothing for adults, including some appropriate for work.

The plan is to update this directory every year. If you as a service provider notice any errors, or if you know of additional services that should be included, please contact Sue Hemp at 362-7700 or shemp@doveinc.org, or Amy Schneider at 428-9414, Amy876@sbcglobal.net.

Category Listing

Training (vocational or basic education)

Decatur Area Technical Academy
Decatur Macon County Opportunities Corporation
Decatur Public Library
Experience Works
Illinois Department of Employment Security
Illinois WorkNet Center
Institute for Construction Education
Macon-Piatt Regional Office of Education
Macon Resources
National Pipe Trades
NECA-IBEW
Painter and Glaziers District Council 58
Plumbers and Pipefitters Local 65
Project READ
Richland Community College
Roofers Local 92
Senior Community Service Employment Program
United Cerebral Palsy
Workforce Investment Solutions

Job readiness (teaching employment “soft skills,” such as problem-solving and time management)

BI Spotlight Reentry Center
Decatur Area Technical Academy
Experience Works
Illinois Department of Employment Security
Illinois WorkNet Center
Macon County Extension
Macon Resources
Reasonable Service
Richland Community College
Safer Foundation
Salvation Army Social Services
United Cerebral Palsy
Workforce Investment Solutions

Money for work tools, PPE (personal protective equipment),
identification cards

Decatur Township Office of General Assistance
Homeward Bound
Illinois Department of Employment Security
Macon County Community Resource Center (with Illinois Department of Human
Services)
MAX (Macon County Assistance Exchange)
Northeast Community Fund
Safer Foundation
UCAN Life Skills Center
Workforce Investment Solutions

Clothing for women and/or men

Illinois Department of Employment Security
MAX (Macon County Assistance Exchange)
Northeast Community Fund
Salvation Army Social Services
(see also Clothing Room list)

Grooming

H.E.L.P. (Heaven and Earth Listen to People)

Transportation

Decatur Area Technical Academy
Decatur Macon County Opportunities Corporation
Decatur Public Transit System
Decatur Township Office of General Assistance
Homeward Bound
Illinois Department of Employment Security
Macon County Community Resource Center (with the Illinois Department of
Human Services)
Macon Resources
Northeast Community Fund
Project READ
Safer Foundation
UCAN Life Skills Center
Workforce Investment Solutions

Child Care

Child Care Resource Service
Decatur Macon County Opportunities Corporation
Workforce Investment Solutions
(see also Child Care Providers list)

Client access to communication (phone, fax or e-mail) for
employer/employee contact

BI Spotlight Reentry Center
Decatur Public Library
Experience Works
Homeward Bound
Illinois Department of Employment Security
Illinois WorkNet Center
Oasis
Safer Foundation
Salvation Army
UCAN Life Skills Center
Workforce Investment Solutions

Career planning/assessment

Decatur Area Technical Academy
Decatur Township Office of General Assistance
Homeward Bound
Illinois Department of Employment Security
Illinois WorkNet Center
Macon County Community Resource Center (with the Illinois Department of
Human Services)
Macon County Extension
Macon Resources
National Pipe Trades
Richland Community College
Safer Foundation
Salvation Army
United Cerebral Palsy, Land of Lincoln
Workforce Investment Solutions

Case management

BI Spotlight Reentry Center
Decatur Township Office of General Assistance
Homeward Bound
Illinois Department of Employment Security

Illinois WorkNet Center
Macon County Community Resource Center (with the Illinois Department of
Human Services)
Macon Resources
Oasis
Safer Foundation
Salvation Army
UCAN Life Skills Center
United Cerebral Palsy, Land of Lincoln
Workforce Investment Solutions

On-the-job mentoring or coaching

Decatur Area Technical Academy
Decatur Township Office of General Assistance
Experience Works
Homeward Bound
Illinois Department of Employment Security
Illinois WorkNet Center
Macon Resources
Painter and Glaziers District Council 58
Safer Foundation
United Cerebral Palsy, Land of Lincoln
Workforce Investment Solutions

Child-Care Providers

Creative Kids Daycare, 1177 W. Hickory Point Road, Decatur. 877-5877.

Decatur Day Care Center Inc., 2075 E. Lake Shore Dr., Decatur. 422-2044. Open 6 a.m. to 5:30 p.m. Accepts subsidies.

Discovery Depot Child Care Center (at Easter Seals Central Illinois Inc.), 2715 N. 27th St., Decatur. 429-1052. Open 6:45 a.m. to 5:45 p.m. Accepts subsidies. For children with and without disabilities.

Hillside Bethel Christian School, 3575 Greenhill Road, Decatur. 429-5590. Open 6 a.m. to 5:30 p.m. Accepts subsidies.

Homework Hangout, 2170 N. Edward St., Decatur. 872-2306. After-school program for children 6-17; no subsidies. Open 4 to 8 p.m. Monday and 4 to 6 p.m. Tuesday – Friday.

Humpty Dumpty Child Development Center, 710 W. Macon St., Decatur. 428-4697. Open 6:30 a.m. to 5:30 p.m. Accepts subsidies.

Kids Castle, 2580 N. Monroe St., Decatur. 872-6602. Open 6:30 a.m. to 6 p.m. Accepts subsidies.

Kids-N-Fitness, 1020 Southside Dr., Decatur. 423-9580. Open 6:30 a.m. to 6 p.m. Accepts subsidies.

Kids Fitness North, 535 W. Marion Ave., Forsyth. 876-7137. Open 6:30 a.m. to 6 p.m. Accepts subsidies.

Little People's Prep School, 1050 S. 44th St., Decatur. 428-3800. Open 6 a.m. to 6 p.m. Accepts subsidies.

St. Paul's Day Care, 340 W. Wood St., Decatur. 424-9183. Open 6:30 a.m. to 5:30 p.m. Accepts subsidies.

Tender Loving Care Learning Center, 3724 N. Meadowlark Dr., Decatur. 875-2247. Open 7 a.m. to 5 p.m. and 11 p.m. to 7 a.m. Weekend coverage can be scheduled. Accepts subsidies.

Wee Folk, 1170 E. Orchard St., Decatur. 423-3655. Also at 255 E. Grand Ave., 422-5437. Open 5:45 a.m. to 6 p.m. Accept subsidies.

YWCA, 220 W. McKinley Ave., Decatur. 872-9922. Open 6:30 a.m. to 6 p.m. Accepts subsidies.

Clothing Rooms

Blessingdale's Thrift Shop, 235 W. Eldorado St., Decatur. 429-0624. Open 9 a.m. to 3 p.m. Monday-Saturday. Suits, pants, dresses; clothing often on sale and as little as 25 cents an item.

Catholic Charities Resale Store, 239 W. Prairie Ave., Decatur. 428-3458. Open 10 a.m. to 4 p.m. Monday-Friday and 9 a.m. to 1 p.m. Saturday. Free from 11 a.m. to 3 p.m. Tuesday and Thursday; otherwise, items reasonably priced. Men's suits; women's dress pants and shoes. Also Carhartt-type jackets and bibs, work pants, blue jeans, T shirts.

Decatur Memorial Hospital Thrift Shop, 553 W. Wood St., Decatur. 428-8512. Open 11 a.m. to 3 p.m., Monday-Saturday. Suits, sport coats for men; suits and pantsuits, blazers for women. Accessories, including handbags, socks, belts, ties. New undergarments, including slips and pantyhose. Sometimes work boots; generally scrubs. White shirts and black pants for restaurant work. Shoes and dress shoes for men and women. Referral vouchers accepted; otherwise, inexpensively priced. Men's suits (jacket and pants) at \$4.

Economy Shop, 967 N. Water St., Decatur. 423-3003. Open 10 a.m. to 3 p.m. Monday-Saturday. Clothes suitable for office or retail work: slacks, blouses, jackets, two-piece outfits for women; suits, dress pants and shirts for men. Occasionally work boots and scrubs. Referrals generally accepted only through MAX (Macon County Assistance Exchange); otherwise, inexpensively priced.

Hope's Attic, 2940 N. Martin Luther King Jr. Dr., Decatur. 872-8842. Open 9:30 to 3 p.m. Monday-Friday and 8:30 a.m. to 2:30 p.m. Saturday. Full range of clothing. Lots of women's suits, dresses, and shoes. Scrubs in generic blue, green. Work boots at certain times. Some clothing for men, including jeans. Referrals for free items accepted; otherwise, inexpensively priced.

LSA Resale Shop, 201 W. Eldorado St., Decatur. 423-0122. Open 9 a.m. to 3 p.m. Monday-Saturday. Suits, dresses, pants, T-shirts, jeans. May have work boots, especially in the fall. Scrubs or nurses' aide uniforms for women; sometimes for men. Free with referral voucher from a local agency. Otherwise items reasonably priced -- \$2 for shirts and pants.

Master's Touch, 1130 N. Main St., Decatur. 429-0545. Open 8:30 a.m. to 4 p.m., Monday-Saturday. Wide range of clothing, including skirts, dresses, dress pants, jeans, T-shirts, overalls, scrubs. Some work boots. Clothing free with referral; otherwise, reasonably priced.

Naz Thrift Shop, 1290 W. Grand Ave., Decatur. 423-6968. Open 9 a.m. to 3 p.m. Monday, Tuesday, and Saturday, and 9 a.m. to 4 p.m. Wednesday, Thursday, and Friday. Inventory varies, but stop often helps people with work clothes. Lots of suits, dresses and

dress shoes for women. Suits, dress pants, dress shoes, jeans for men. Work shoes, sometimes scrubs.

Northeast Community Fund, 825 N. Water St., Decatur. 429-5846. Open 8:30 a.m. to 4 p.m. Monday-Friday. Everything free; no referral needed. Work boots, suits, black and khaki pants, white and dress shirts for men. Dresses, suits for women. Some hospital smocks.

Clothed in Christ Clothing Room, 1500 E. Condit St., Decatur 423-6162

Lighthouse Thrift Shoppe, 1985 E. Eldorado St., Decatur 423-5300

Reasonable Service Clothing Room, 321 E. Leafland Ave., Decatur. 330-8321. Open 11 a.m. to 2 p.m. Saturday. Free clothing for men and women appropriate for job interviews or work. Referrals accepted but not required.

Salvation Army, 1447 W. King St., Decatur (Fairview Plaza, next to Kroger). 428-4513. Open 9 a.m. to 5 p.m. Monday-Saturday. Full line of clothing, including a uniform section for men and women; suits and dresses; shoes; pantyhose and undergarments. Work boots are sometimes available. Items free with referral through Salvation Army Social Services. Otherwise, clothing is reasonably priced.

Work Wear Room, God's Closet, 1160 E. Locust St., Decatur (next to the old firehouse on Jasper Street.). 428-3746. Open from 9 a.m. to 5 p.m. Monday, Wednesday, Thursday, and Friday, and by appointment on Saturday. Variety of work clothes for men and women, including some boots for men; includes items from the former YWCA Wear to Work program. Referrals accepted but not necessary – clothing is free. Call 428-3746 for more information or to make an appointment.

Alphabetical Listing

BI Spotlight Reentry Center

<u>Address:</u>	876 W. Grand Ave., Decatur, IL 62522
<u>Phone(s):</u>	217 428-5043
<u>Fax:</u>	217 429-3082
<u>Director/contact person:</u>	Angela Roberts
<u>Web page:</u>	www.bi.com

Services provided:

Job readiness
Client access to communication
Case management

BI Incorporated's Spotlight Reentry Center provides individually tailored programming for each parolee client. Services include: orientation and assessment; development of a supervision plan; daily check-ins; alcohol and drug monitoring; problem resolution and anger management; GED referral and computer-based support; job readiness and employment assistance; life skills and cognitive restructuring; substance abuse counseling; after-care; mental health assessments and referrals; and community connections.

Open from 8 a.m. to 7 p.m. Monday through Thursday; 8 a.m. to 5 p.m. Friday; and 10 a.m. to 2 p.m. Saturday and Sunday.

Referral needed; program is for parolees only.

Handicapped accessible.

Child Care Resource Service (CCRS)

Address:	314 Bevier Hall, 905 S. Goodwin, Urbana, IL 61801
Phone(s):	217 333-3252 or 1 800 325-5516
Fax:	217 333-2147
Director/contact person:	Judy Hartley
Web page:	llccrs.hcd.uiuc.edu
E-mail:	ccrs@uiuc.edu

Services provided:

Child care referrals

Child Care Resource Service (CCRS) is a resource and referral service serving parents in Macon and nearby counties. CCRS helps parents locate available child care and maintains current, detailed information on more than 1,000 licensed and license-exempt centers and family child-care providers in East Central Illinois. Staff persons are experienced professionals who assist parents in clarifying child-care needs and evaluating services. Parents are charged a sliding scale fee based on their family's income and size.

Open from 8:30 a.m. to 4:30 p.m. Monday, Wednesday, Thursday, and Friday; 11 a.m. to 4:30 p.m. Tuesday.

No referral needed.

Payment for child care depending on income; fees, depending on service.

Serves counties of Macon, Champaign, Douglas, Iroquois, Piatt, and Vermilion.

Handicapped accessible.

Decatur Area Technical Academy

(Adult Education Department)

Address: 300 E. Eldorado St., Decatur, IL 62523
Phone(s): 217 424-3074
Fax: 217 424-3169
Director/contact person: Rocki Wilkerson, coordinator
Web page: www.dps61.org
E-mail: rwilkers@dps61.org

Services provided:

Training
Job readiness
Transportation
Career planning/assessment
On-the-job mentoring or coaching

The Adult Education program provides GED, Adult Basic Education, and short-term vocational education classes to adults who meet the requirements. The eligibility requirements are:

No high school diploma, or
Unemployed, or
Receiving public assistance.

Pre- and post-Test of Adult Basic Education provided.

Open from 8 a.m. to 4 p.m. Monday through Friday.

No referral needed.

Handicapped accessible.

Decatur Housing Authority ROSS program (Resident Opportunities for Self-Sufficiency)

Address: 1808 E. Locust St., Decatur, IL 62521
Phone(s): 217 423-7711
Fax: 217 423-7771
Director/contact person: Darsonya Switzer, employment retention specialist

Services provided:

Job readiness
Money for tools and PPE
On-the-job training
Career planning
Client access to communication
Transportation
Child Care

The ROSS program provides employment retention, job readiness services, and career advancement services to DHA public housing residents. Program length may vary. ROSS also offers transitional jobs and paid training.

Open from 8 a.m. to noon and 1 to 5 p.m. Monday through Friday.
No referral needed for DHA public housing residents.
No fees.
Service area is Decatur.
Handicapped accessible.

Decatur Jobs Council

Address:

Phone: 217 362-7700 (Homeward Bound)

Fax: 217 362-7702 (Homeward Bound)

Contact person: Annette Lane

E-mail: alane@doveinc.org

The Decatur Jobs Council is a coalition of agencies that seeks to eliminate barriers to employment for low-income/disadvantaged people in Decatur and Macon County. The DJC seeks to: prepare and place people in jobs that lead to economic self-sufficiency; bridge gaps between employers and potential employees; work with employers to address their workforce needs; be the coordinating facility for DJC members; provide employers with a single point of contact and a pipeline to job-ready applicants; provide low-income and multiple-barrier individuals with job assistance; develop effective and innovative job-readiness techniques; and provide ongoing support during job preparation, readiness, placement and retention.

Members of the DJC are social-service agencies, governmental bodies, workforce developers and employers that serve those with multiple barriers.

Decatur-Macon County Opportunities Corp. (DMCOC)

<u>Address:</u>	1122 E. Marietta St., Decatur, IL 62521
<u>Phone(s):</u>	217 428-0155
<u>Director/contact person:</u>	Vicki Bean
<u>E-mail:</u>	vbean@dmcoc.org

Services provided:

Child care
Training (vocational or basic education)
Transportation

DMCOC provides child care through the New Horizon and Head Start programs, training through computer classes, and transportation through bus cards. Transportation is also available through a grant-funded service that provides coverage to locations in Decatur and Macon County when city buses are not running. Individuals can get a ride to and/or from work after hours (if working a second or third shift) and on Sundays, if they meet income guidelines. The service is available on a one-time basis for up to 90 days.

Open from 8:30 a.m. to 5 p.m., Monday-Friday.

No referral needed.

Eligibility and restrictions vary, depending on the program.

No fees.

Service area is Macon County

Handicapped accessible.

Decatur Public Library

<u>Address:</u>	<u>130 N. Franklin St., Decatur, IL 62523</u>
<u>Phone(s):</u>	<u>217 424-2900</u>
<u>Fax:</u>	<u>217 233-4071</u>
<u>TTY:</u>	<u>217 421-9729</u>
<u>Director/contact person:</u>	<u>Lee Ann Fisher</u>
<u>Web page:</u>	<u>www.decatur.lib.il.us</u>

Services provided:

Training (vocational or basic education) Client access to communication

The Decatur Public Library has a large selection of books, magazines, and computer resources that provide information on resumes, job searching, interviewing, career development, and types of careers. There are also GED and other study guides, and an online system, Learnatest, which has test preparation materials and interactive practice exams for GED, civil service exams, math and writing skills improvement, and many others. Learnatest is accessible through the library's web site, www.decatur.lib.il.us, from any internet-access computer.

Free computer classes, including Mousing and Keyboarding, Computers 101, Basic Internet for Seniors, Basic Internet, EZ E-mail, Intermediate Internet, Word Processing I and II, Power Point, Excel Basics, and Graphics, are offered monthly. To register, contact the reference desk at 424-2900, ext. 7.

Public-access computers are available to submit electronic job applications and to check e-mail for responses. Winway and Microsoft Word are available for constructing resumes. Printing is 10 cents a page.

Open from 9 a.m. to 9 p.m. Monday through Thursday, 9 a.m. to 5:30 p.m. Friday and Saturday, and 1 to 5 p.m. Sundays (September-May).

No referral needed.

Some services require a Decatur Public Library card or a card from another library in the Rolling Prairie system (computer classes do not).

Fees for copies are 10-15 cents per page.

Open to all users, though checkout of materials requires a current Illinois library card.

Handicapped accessible.

Decatur Public Transit System (DPTS)

Address:	555 E. Wood St., Decatur, IL 62523 (administrative office)
	353 E. William St., Decatur, IL 62523 (transit center)
Phone(s):	217 424-2800 (route information); 424-2821
Fax:	217 424-2818
Director/contact person:	Paul McChancy, administrator
Web page	www.ci.decatur.il.us/transit.htm
E-mail	dpts@decaturnet.org

Services provided:

Transportation

The Decatur Public Transit System operates 13 bus routes and two trolley routes on a pulse system with buses departing the downtown Transit Center at 15 and 45 minutes past each hour. Hours of operation are Monday through Friday from 5:30 a.m. to 7:15 p.m. and on Saturday from 6:15 a.m. to 7:15 p.m.. No service is provided on Sunday or established holidays: Memorial Day, the Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, and New Year's Day.

Bus fares are: children under 5 – free; youth (5 through 18, plus those with an approved high school ID – 60 cents; basic adult – 75 cents; senior citizens and individuals with disabilities – 35 cents. Transfers are free. Discounted punch cards and monthly passes are available.

The City of Decatur also provides services for individuals with disabilities who are unable to access the fixed route bus system. Operation Uplift consists of six wheelchair accessible vans and a subsidized taxicab program. The fare is \$1.50 per person for each one-way trip, and the services are available the same time the bus system is in operation.

Punch cards and monthly passes may be purchased at the Sen. Severns Transit Center, 353 E. William St.; the DPTS Administration Office, 555 E. Wood St.; or by mail. Include name, address and a check or money order made payable and mailed to: Decatur Public Transit System, 555 E. Wood St., Decatur, IL 62523.

The route map is available online at
<http://www.ci.decatur.il.us/transit/DPTSRouteMap.pdf>

Decatur Township Office of General Assistance

Address: 666 N. Water St., Decatur, IL 62523
Phone(s): 217 429-5284
Fax: 217 429-4370
Director/contact person: Jim Pollard, administrator

Services provided:

Career planning/assessment
Case management
On-the-job mentoring or coaching
Money for work tools, etc.
Transportation

Through the state-funded Earnfare Program, Decatur Township case workers screen area volunteers from among those who are employable, jobless, and adult food-stamp recipients without children. Participants must be between 18 and 49. Case workers refer these individuals to participating employers. Case workers then monitor work hours and issue assistance accordingly.

Earnfare employees can earn up to \$294 per month for a maximum of six months. After working the number of hours needed to cover the value of their food stamps (usually 23 hours per month), Earnfare employees earn \$6 an hour. Employees will usually work as many as 68 hours per month for six months. There is no provision for hospital, medical, or dental care. The employer incurs no cost and the worker is covered by workman's compensation.

Decatur Township has a large number of individual slots at the maximum of \$294 per month. Participants also may receive a bus card or money for transportation expenses. After six months, it is hoped that Earnfare employees will have acquired the skills and work experience that will prepare them for future full-time employment.

Open from 8:30 a.m. to 5 p.m. Monday through Friday.
Referrals and eligibility are program-specific.
No fees.
Service area is Decatur Township.
Handicapped accessible.

Experience Works – Senior Employment Training Program

Address: P.O. Box 754, Pontiac, IL 61764
Phone(s): 815 844-5599
Fax: 815 844-3837
Director/contact person: Lori Pemberton, employment & training coordinator

Services provided:

Training (vocational or basic education)
Job readiness
Client access to communication
On-the-job mentoring or coaching

Experience Works offers paid positions for individuals 55 and older. Eligible persons are given a community service training assignment that matches their interests and skills. The training assignment is designed to help participants upgrade their skills, learn new skills, and ultimately find employment. Examples of positions include caring for children or the elderly, operating computers, landscaping, home or machinery repair. Training assignments pay minimum wage and are for approximately 20 hours per week. Experience Works staff then help participants acquire a full- or part-time job off the program. Supplemental services offered by Experience Works include additional education, training, and work experience.

Open from 8:30 a.m. to 4:30 p.m. Monday through Friday.
Referral needed.
Must be 55 or older, unemployed and income-eligible.
No fees.
Serves 10 counties, including Macon.
Handicapped accessible.

God's Closet

Address: 1160 E. Locust St., Decatur, IL 62521
Phone(s): 217 428-3476
Director/contact person: Tina Shaw
E-mail: _____

Services provided:

Clothing for women and/or men

God's Closet's Work Wear Room has free clothing for men and women.

Open from 10 a.m. to 3 p.m. Monday, Wednesday, Thursday, and Friday, and Saturday by appointment only.

Referrals from a social-service agency required. 24-hour notice preferred.

No fees, but donations accepted.

H.E.L.P. (Heaven and Earth Listen to People)

<u>Address:</u>	<u>345 W. Prairie Ave., No. 9, Decatur, IL 62522</u>
<u>Phone(s):</u>	<u>217 520-5782</u>
<u>Director/contact person:</u>	<u>Maeleen Byrd, CEO</u>
<u>E-mail:</u>	<u>help-inc.@hotmail.com</u>

Services provided:

Grooming

H.E.L.P., a non-for-profit organization, provides free hair, manicure, pedicure, and facial services to those searching for work or interviewing. Open to disadvantaged men, women and children in the community, including those who are low-income, homeless, abused, mentally ill, ex-offenders, and HIV/AIDS patients.

Open from 9 a.m. to 5 p.m. Monday through Friday.
Referrals from a social-service agency required. 24-hour notice preferred.
No fees, but donations accepted.

Homeward Bound

<u>Address:</u>	788 E. Clay St., Decatur, IL 62521
<u>Phone(s):</u>	217 362-7700
<u>Fax:</u>	217 362-7702
<u>Director/contact person:</u>	Annette Lane, interim program manager Sue Hemp, job developer
<u>Web page:</u>	www.doveinc.org/homeward_bound.htm
<u>E-mail:</u>	alane@doveinc.org , shemp@doveinc.org

Services provided:

Career planning/assessment
Case management
Client access to communication
On-the-job mentoring or coaching
Money for work tools, etc.
Transportation

Homeward Bound provides supportive services, case management and transition housing to homeless persons in the Decatur/Macon County area. Its partner agencies are Dove Inc., Decatur Housing Authority, Decatur Macon County Opportunities Corporation, Heritage Behavioral Health Center, Community Investment Corporation of Decatur, the City of Decatur, and the Neighborhood Housing Development Corporation.

Services include the Opportunities to Succeed job-readiness program, a series of classes that offer career planning and assessment, as well as all the components of “soft skills” training. Job-placement services and on-the-job mentoring (as well as follow-up with employers) are provided by the job developer. Case management services include assistance with education and training and life skills (such as budget counseling and parenting). Occasionally other services such as transportation, child care, clothing and money for work tools may be provided.

Open from 8:30 a.m. to noon and 1 to 4:30 p.m. Monday and Wednesday and 8:30 a.m. to 7 p.m. Tuesday and Thursday.

No referral needed.

No fees.

Open to those who meet the HUD definition of “homeless,” as well as clients of Homeward Bound partner agencies. Must be 18 or older.

Service area is Decatur and Macon County.

Handicapped accessible.

Illinois Department of Employment Security (IDES)

Address:	P.O. Box 25440, 757 W. Pershing Road, Decatur, IL 62525-5440
Phone(s):	217 875-8750
Fax:	217 875-8795
Director/contact person:	Less Boucher, regional manager
Web page:	www.ides.gov
E-mail:	Rosemarie.Smith@illinois.gov

Services provided:

Career planning/assessment
Case management
Clothing
Client access to communication
Job readiness
On-the-job mentoring or coaching
Money for work tools, etc.
Training (vocational or basic education)
Transportation

In addition to other services, provides case management for veterans.

Open from 8:30 a.m. to 5 p.m. Monday through Friday.
No referral needed.
Eligibility, restrictions vary depending on the program.
Serves counties of Macon, Moultrie, Shelby, DeWitt, and Piatt.
No fees.
Handicapped accessible.

Illinois WorkNet Center

<u>Address:</u>	<u>757 W. Pershing Road, Spring Creek Plaza, Decatur, IL 62526</u>
<u>Phone(s):</u>	<u>217 875-8750</u>
<u>Fax:</u>	<u>217 872-5883</u>
<u>Director/contact person:</u>	<u>Karen Allen, Rosemarie Smith</u>
<u>Web page:</u>	<u>www.worknet19.org</u>

Services provided:

- Career planning/assessment**
- Case management**
- Client access to communication**
- Job readiness**
- On-the-job mentoring or coaching**
- Training (vocational or basic education)**

The Illinois WorkNet Center (formerly the Illinois Employment and Training Center) offers workshops on writing resumes, interviewing, and choosing a career, as well as basic computer classes. A Resource Room has access to job market information, employment listings, career development publications and professional career advice. The Resource Room also has 17 computers for client use, a fax machine, copier, employment phone, area newspapers, financial aid applications, multimedia resources for career development, registration for Illinois Skills Match, assistive technology for those with disabilities, and lists of approved training. Its online service at www.illinoisworknet.com provides career, education, and work-support information for job seekers.

Open from 8:30 a.m. to 5 p.m. Monday through Friday.
No referral needed.
No eligibility requirements; no fees.
Service area is Macon, DeWitt, Moultrie, Piatt and Shelby counties.
Handicapped accessible.

Institute for Construction Education

Address: 2353 Federal Drive, Decatur, IL 62526

Phone(s): 217 877-7523

Fax: 217 877-6599

Director/contact person: _____

Services provided:

Training (vocational and basic education)

Offers afternoon and evening construction classes in welding, millwright, carpentry, electric, and pipefitting. Average cost, including books and tuition, is \$600 per semester. No scholarships available; local companies often pay tuition for employees enrolled in the institute.

Macon County Assistance Exchange (MAX)

<u>Address:</u>	201 W. North St., Decatur, IL 62522
<u>Phone(s):</u>	217 423-7349
<u>Fax:</u>	217 423-5025
<u>Director/contact person:</u>	Rev. John Biedler, coordinator
<u>Web page:</u>	www.doveinc.org

Services provided:

Money for work tools, etc. Clothing

MAX has bus tokens and can give clothing vouchers for free clothes at most thrift stores in Decatur. Small monetary stipends that can be used for work tools or clothes can be given once a year. Occasionally, steel-toed work boots are available.

Open 1 to 3 p.m. Monday through Thursday.

No referral needed.

No fees.

Service area is Macon County – must be a county resident to be eligible.

Handicapped accessible.

Macon County Community Resource Center (with Illinois Department of Human Services)

<u>Address:</u>	<u>707 E. Wood St., P.O. Box 1100, Decatur, IL 62525</u>
<u>Phone(s):</u>	<u>217 362-6500</u>
<u>Fax:</u>	<u>217 362-6599</u>
<u>Director/contact person:</u>	<u>Gay Schmoldt, administrator</u>
<u>E-mail:</u>	<u>Gay.Schmoldt@illinois.gov</u>

Services provided:

Career planning/assessment
Case management
Money for work tools, etc.
Transportation

Provides applications for child care and referrals for clothing.

Open from 8:30 a.m. to 5 p.m. Monday through Friday.
No referral needed.
Eligibility and restrictions vary depending on program.
No fees.
Serves Macon County.
Handicapped accessible.

Macon County Extension (University of Illinois)

<u>Address:</u>	<u>2535 Millikin Parkway, Decatur, IL 62526</u>
<u>Phone(s):</u>	<u>217 877-6042</u>
<u>Fax:</u>	<u>217 877-4564</u>
<u>Director/contact person:</u>	<u>Doug Harlan, county extension director</u> <u>Mindy Peterson, displaced worker program</u>
<u>Web page:</u>	<u>http://web.extension.uiuc.edu/macon/</u>

Services provided:

Job readiness
Career planning/assessment

The Macon County Extension Unit provides one-on-one counseling to displaced workers looking for employment. The unit manages a displaced-workers grant that can provide limited educational funding for retraining or enhancing job skills. The grant money is for any individual who has lost employment due to cutbacks, plant closings, or downsizings.

The Macon County Extension Unit provides job-readiness training, with educational programs covering resume writing, interviewing skills, and customer services. Several research-based publications are also available to clients to assist with job preparedness.

Open 8 a.m. to 4:30 p.m., Monday through Friday.

No referral needed.

No fees.

No restrictions.

Service area is Macon County.

Handicapped accessible.

Macon-Piatt Regional Office of Education

<u>Address:</u>	1690 Huston Dr., Decatur, IL 62526
<u>Phone(s):</u>	217 872-3721
<u>Fax:</u>	217 872-0239
<u>Director/contact person:</u>	Dick Shelby
<u>Web page:</u>	maconpiattroe.com

Services provided:

Training (vocational or basic education)

Provides GED training and testing.

Open from 8:30 a.m. to 4:30 p.m. Monday through Friday.

No referral needed.

No eligibility requirements or restrictions.

Services Macon and Piatt counties.

Handicapped accessible.

Macon Resources, Inc. (MRI)

Address:	P.O. Box 2760, 2121 Hubbard Ave., Decatur, IL 62524-2760
Phone(s):	217 875-1910
Fax:	217 875-8899
TDD:	217 875-8898
Director/contact person:	Dreux Lewandowski, executive director
E-mail:	Dlewandowski@maconresources.org

Services provided:

Training (vocational or basic education)

Job readiness

Case management

On-the-job mentoring or coaching

Career planning/assessment

Transportation

Macon Resources provides comprehensive services and support for people with disabilities and their families.

Developmental Training, for adults with developmental disabilities, includes remedial education, community integration training, pre-vocational training, and sheltered work opportunities.

Vocational Services has three programs. Psychosocial Rehabilitation provides support to individuals with chronic mental illness to increase their independence, strengthen coping skills, and obtain work training. The Regular Work Program provides work opportunities on-site to help participants improve their work skills or habits and prepare them for a job in the community. The Supported Employment Program places individuals in community integrated work settings and helps person with disabilities secure community-based employment. Macon Resources continues to work closely with the new employee and employer.

Another program, Assessment Services, helps individuals identify preferences, strengths, abilities, and needs relating to their vocational development. Vocational evaluation is available for vocational training programs, situational assessments, and community-based assessments.

Macon Resources operates a professional cleaning and lawn care service that employs individuals with disabilities. Two other programs, Homeward Bound Pet Shelter and Macon Ice Cream, offer work-training opportunities.

Buses transport individuals to and from day programs, and assistance in using public transportation is also provided.

Open 8 a.m. to 4 p.m. Monday through Friday.

Decatur Jobs Council

Referrals needed.

No restrictions.

No fees.

Service area is Decatur and Macon County.

Handicapped accessible.

National Pipe Trades

<u>Address:</u>	932 E. Wood St., Decatur, IL 62521
<u>Phone(s):</u>	217 428-8911
<u>Fax:</u>	217 428-7398
<u>Director/contact person:</u>	Bruce Olson
<u>Web page:</u>	www.nationalpipetrades.com
<u>E-mail:</u>	bruceo13@yahoo.com

Services provided:

**Training (vocational)
Career planning/assessment**

National Pipe Trades provides weld training courses that are geared for employment opportunities in industries such as construction, manufacturing, and metal fabrication. National Pipe Trades works with local employers including Caterpillar, Kelly Construction, Micar, TCR Systems, All Tri-R, Zachry Construction and others.

Open from 8 a.m. to 8 p.m. Monday through Friday.

No referral needed.

Restricted only to applicants with the physical ability to do the work.

Fees vary according to the course.

Service area is Central Illinois.

Handicapped accessible.

NECA-IBEW JATC (Union Electrical Apprenticeship)

Address:	3390 N. Woodford St., Decatur, IL 62526
Phone(s):	217 875-3041
Fax:	217 875-7996
Director/contact person:	L. Stephen Wrigley, training director
E-mail:	decjatc@insightbb.com

Services provided:

Training (vocational)

Offers a five-year apprenticeship training program for the electrical construction field.

Open from 8 a.m. to 5 p.m. Monday through Friday.

No referral needed.

Requires high school diploma or GED, plus one year of high school algebra, for eligibility.

Fee: \$25.

Service area is Central Illinois.

Handicapped accessible.

Northeast Community Fund

<u>Address:</u>	825 N. Water St., Decatur, IL 62523
<u>Phone(s):</u>	217 429-5846
<u>Fax:</u>	217 429-7510
<u>Director/contact person:</u>	Jerome Pelz

Services provided:

Money for work tools, etc.

Clothing

Transportation

Clothing (as well as food, furniture, household items) provided for free. Limited assistance available for transportation and work-related needs. Referrals preferred for the latter.

Open from 8 a.m. to 4 p.m. Monday through Friday.

Referrals needed for some resources.

No restrictions

No fees.

Service area is Macon County.

Handicapped accessible.

Oasis

<u>Address:</u>	243 W. Cerro Gordo St., P.O. Box 25142, Decatur, IL 62522
<u>Phone(s):</u>	217 422-3940
<u>Fax:</u>	217 422-3943
<u>Director/contact person:</u>	Nancy Rude
<u>E-mail:</u>	nrude@heritagenet.org

Services provided:

**Client access to communication
Case management**

Oasis is a day-time shelter for the homeless and those in the area impacted by poverty. Case-management services are available; in addition, clients can use the phone and/or receive mail for employment-related (and other) communication. Oasis also offers a place to shower and do laundry.

Open from 7 a.m. to 5 p.m., seven days a week, year-round.

No referral needed.

No fees.

Must be over 18.

Service area is Decatur and Macon County

Handicapped accessible.

Office of Rehabilitation Services (Division of Human Services)

Address: 1065 W. Pershing Road, Decatur, IL 62526
Phone (voice and TTY): 217 875-4866
Fax: 217 875-9293
Director/contact person: Trista Thies, supervisor; Dave Bartels, counselor
Web page: www.dhs.state.il.us/ors

Services provided:

Training
Job readiness
Money for work tools, etc.
Transportation
Client access to communication
Career planning/assessment
On-the-job mentoring or coaching
Case management

The Office of Rehabilitation Services helps people with disabilities achieve goals in employment, education, and independent living. It serves individuals with all disabilities of working age, helping them prepare for and retain appropriate employment.

The program funds job training, supported employment, medical services, physical and occupational therapy, educational assistance and assistive devices.

Open from 8:30 a.m. to 5 p.m. Monday through Friday.
Referral needed.
Open to those with a significant disability.
No fees.
Service area is Macon, DeWitt, and Moultrie counties.
Handicapped accessible.

Painter and Glaziers District Council 58 (I.U.P.A.T.-D.C. 58)

Address:	940 California Ave., Collinsville, IL 62234
Phone(s):	618 345-6646
Fax:	618 345-5962
Director/contact person:	Gregg Smith
Web page:	www.dc58iupat.net

Services provided:

Training (vocational) On-the-job mentoring or coaching

Training for painting, drywall finishing, wallcovering installations, and glass glazing in industrial, commercial, and residential settings. The apprenticeship program is a four-year program with full-time training staff for classroom education and job-readiness studies. Fully accredited through the Bureau of Apprenticeship and Department of Labor.

There are three training facilities in Illinois, so training can be geared to area-specific practices and application methods. The council is a referral union hall that contractors can call for workers. There are 14 local union halls throughout the jurisdiction.

Open from 7 a.m. to 4:30 p.m. Monday through Friday.

No referral needed.

Acceptance into program requires high school diploma or equivalent, driver's license, birth certificate.

Fees: \$586 for journeyperson; \$186 for apprentice.

Serves all of Central and Southern Illinois.

Handicapped accessible.

Plumbers and Pipefitters Local 65

Address:	2335 W. Mound Rd., P.O. Box 3038, Decatur, IL 62526
Phone(s):	217 877-3440
Fax:	217 877-3458
Director/contact person:	Tom Gibson, training coordinator
E-mail:	local65@sbcglobal.net

Services provided:

Training (vocational)

Applications for the apprenticeship program are taken the first and third Wednesday of the month, from 10 a.m. to 2 p.m. Applicants then have 20 working days to return the completed application. \$15, which is half the testing fee, is charged at that time.

Open from 8 a.m. to 4:30 p.m. Monday through Friday (closed from noon to 1 p.m. for lunch).

No referral needed.

Project READ (Richland Community College)

Address: 130 N. Franklin St., Decatur, IL 62523 (Decatur Public Library, 2nd floor)
Phone(s): 217 423-7323
Fax: 217 233-4071
Director/contact person: Julie Pangrac, literacy program coordinator
E-mail: jpangrac@richland.edu

Services provided:

Training (basic education) Transportation

Project READ provides free reading and math education for adults. Volunteers are trained to work one-on-one with students in a confidential and safe environment. After an interview and extensive assessment, Project READ staff prepare an individual program to meet each student's needs and goals. Help is also provided with test-taking, organization, and study habits. Current students range in age from 17 to 79.

Open from 9 a.m. to 4 p.m. Monday through Thursday. Other times, including evenings, by appointment.

No referral needed.

Open to: those who read or have math skills below a 9th-grade level (Project READ provides the assessment); are over the age of 16; and are not enrolled in high school.

No fees.

Service area is the Richland Community College District.

Handicapped accessible.

Promise Community Center

<u>Address:</u>	<u>1500 E. Condit St., Decatur, IL 62521</u>
<u>Phone(s):</u>	<u>217 423-9814</u>
<u>Fax:</u>	<u>217 877-0405</u>
<u>Director/contact person:</u>	<u>Robin Smith or the Rev. Leroy Smith</u>
<u>E-mail:</u>	<u>thepromisecc@hotmail.com</u>

Services provided:

Training (basic education)
Job readiness
Client access to communication
Career planning/assessment

Program is directed toward ex-offenders and includes job and soft skills training, help with writing resumes, and assistance with job searches. The program lasts for 12 weeks, from 8 a.m. to noon Monday through Friday.

GED classes are also taught at the facility.

Open from 8 a.m. to 5 p.m. Monday through Friday.
No referral needed.
Open to ex-offenders but any needy person may attend.
No fees.
Service area is Macon County.
Handicapped accessible.

Reasonable Service

<u>Address:</u>	<u>321 E. Leafland Ave., Decatur, IL 62521</u>
<u>Phone(s):</u>	<u>217 330-8321</u>
<u>Fax:</u>	<u>217 330-8323</u>
<u>Director/contact person:</u>	<u>Quinn Thomas</u>
<u>Web page:</u>	<u>www.reasonableservice.info/home</u>
<u>E-mail:</u>	<u>info@reasonableservice.info</u>

Services provided:

Job readiness
Clothing for men and women

Reasonable Service offers soft-skills training for ex-offenders, scheduled on a periodic basis, and a clothing room with professional, work-appropriate clothing.

No referral needed.
Services are free.

Richland Community College

Address: One College Park, Decatur, IL 62521
Phone(s): 217 875-7200; 875-7211, ext. 307 (Michael Diggs)
Fax: 217 875-7783
Director/contact person: Michael Diggs, director, counseling and career services
Web page: www.richland.edu
E-mail: diggs@richland.edu

Services provided:

Career planning/assessment
Job readiness
Training (vocational and basic education)
Child care

Richland offers adult basic education and GED testing and classes, as well as a variety of vocational training programs. The Illinois Support Training & Employment Program (ISTEP) offers help for displaced homemakers – those who are widowed, divorced, separated or have a disabled spouse. ISTEP services include counseling (personal and in support groups); education and training; job development and placement; assistance with job-search skills; and referrals to local community agencies for help with domestic-violence issues; legal, financial, and child-care services; and access to health care.

Under the Student Support Services/TRIO program, students who are financially disadvantaged, are first generation (neither parent has a college degree) or who have a disability are eligible for special services including academic and career planning, tutoring, peer mentoring and financial aid.

Open from 8 a.m. to 5 p.m. Monday through Friday.

No referral needed.

No additional fees for students in ISTEP or TRIO.

Service area is the Richland Community College District, which includes most of Macon County and parts of DeWitt, Piatt, Shelby, Sangamon, Logan and Christian counties.

Handicapped accessible.

Roofers Local #92 Apprenticeship Program (JATC)

Address: 234 W. Cerro Gordo St., P.O. Box 1634, Decatur, IL 62522
Phone(s): 217 422-8953
Fax: 217 422-8955
Director/contact person: Billy D. Wiggins, administrator; Dan Stukins, business agent

Services provided:

Training (vocational)

A five-year program that includes 144 hours of classroom training each year. Participants are trained to be skilled roofing mechanics, leading to jobs that pay a good living wage and have medical benefits.

Open from 8 a.m. to 4 p.m. Monday through Friday.

No referral needed.

Must have high school diploma or GED to enter program. Must be able to work at heights, in hot and cold weather, and be able to do heavy lifting.

No fees to apply.

Service area includes Central Illinois south to Effingham.

School is handicapped accessible.

Safer Foundation

Address: 101 W. North St. Danville, IL 61832
Phone(s): 217 322-7132
Director/contact person: Shawna Allen, regional coordinator
Web page: www.saferfoundation.org

Services provided:

Career planning/assessment
Case management
Client access to communication
Job readiness
On-the-job mentoring or coaching
Money for work tools, etc.
Transportation

The Safer Foundation helps formerly incarcerated individuals (from Sheridan and Southwestern Illinois correctional centers) re-enter their communities, helping them to obtain employment and social services. The Decatur area is currently served by Shawna Allen in Danville.

Open from 8:30 a.m. to 4:30 p.m. Monday through Friday.
Referral not required but preferred.
Restricted to clients from Sheridan and Southwestern Illinois correctional centers.
No fees.
Service area is 25 Illinois counties including Macon.

Salvation Army Social Services

Address: 229 W. Main St., Decatur, IL 62523
Phone(s): 217 429-8050
Director/contact person: Jeanne Robinson

Services provided:

Job readiness
Clothing for men and women
Client access to communication
Career planning/assessment
Case management

The Salvation Army operates a shelter for homeless men, and employment-support services are available to those residents. Guidelines and restrictions for the residents are outlined in the “Salvation Army Men’s Shelter Resident Handbook.” Residents who are not disabled are expected to work with a case manager to find employment during their stay at the shelter. They also are required to attend free employment workshops offered through the Illinois Employment and Training Center. Attendance at Christian church services offered in the main corps building is encouraged.

Open from 8:30 a.m. to 4 p.m. Monday through Friday.
Referral needed.
No restrictions for admittance to shelter.
No fees.
Service area is Macon County.
Handicapped accessible.

Senior Community Service Employment Program

Address: 757 W. Pershing Rd., Spring Creek Plaza, Decatur, IL 62526
Phone(s): 217 875-8750, ext. 211
Director/contact person: Imogene Kipp
Web page: www.eciaa.org

Services provided:

Training (vocational)

SCSEP is an older-workers training program in which individuals 55 and older can be placed with a non-profit host agency for 20 hours per week at minimum wage. The postings are temporary.

Open from 9 a.m. to 5 p.m. Tuesday through Thursday.

No referral needed.

No fees.

Open to persons 55 years old and older who can meet income guidelines.

Service area is Macon and DeWitt counties.

Handicapped accessible.

UCAN Life Skills Center

Address: 876 W. Grand Ave. (east side), Decatur, IL 62522
Phone(s): 217 428-9414
Fax: 217 428-9003
Director/contact person: Amy Schneider
E-mail: amy876@sbcglobal.net

Services provided:

Money for work tools, PPE (personal protective equipment), identification cards
Transportation
Client access to communication
Case management

The Life Skills Center is designed to provide transitional services to ex-offenders upon release. These services include, but are not limited to, employment, shelter, counseling, transportation, identification, food and clothing. Services may be provided directly by the Life Skills Center staff or offered through referrals to other area agencies.

Open from 8:30 a.m. to 4:30 p.m. Monday through Friday.
Referral needed (open only to those currently on parole).
No fees.
Service area is Macon and surrounding counties.
Handicapped accessible.

United Cerebral Palsy, Land of Lincoln (UCP or UCPLL)

Address:	432 E. Prairie Ave., Suite 100, Decatur, IL 62523
Phone(s):	217 428-5033
Fax:	217 428-5094
Director/contact person:	LeAnne Shoemaker, program manager
Web page:	www.ucpll.org
E-mail:	lshoemaker@ucpll.org

Services provided:

Career planning/assessment
Job readiness
Training (vocational and basic education)
Case management
On-the-job mentoring or coaching

UCP is a nonprofit organization that serves individuals with cerebral palsy or other disabilities. Its case management services are aimed at all areas of finding and maintaining employment and include job-readiness training (interviewing skills, resume writing and time management), job coaching, and support services. Clients are interviewed about their job interests and assessed to determine vocational strengths. Vocational case managers work closely with clients on job development and job placement skills until a job match occurs. Case management support then continues to ensure job retention.

Open from 8 a.m. to 4:30 p.m. Monday through Friday.

No referral needed.

No fees.

Any individual with a developmental disability is eligible.

Service area is Macon, DeWitt, Piatt, Champaign, Douglas, Coles, Moultrie and Shelby counties.

Handicapped accessible.

Workforce Investment Solutions (WIS)

Address: 757 W. Pershing Rd., Spring Creek Plaza, Decatur, IL 62526
Phone(s): 217 875-8750
Fax: 217 872-5883
Director/contact person: Karen Allen, Program Manager
Robyn McCoy, Executive Director
E-mail: kallen@mdwis.org

Services provided:

Career planning/assessment
Case management
Child care (support services)
Client access to communication
Job readiness
On-the-job mentoring or coaching
Money for work tools, etc.
Training (vocational and basic education)
Transportation (support services)

Workforce Investment Solutions helps adults, dislocated workers and youth to select the right job or to advance in their current career. WIS is a partner with the Illinois WorkNet Center, where comprehensive employment-related services and programs are offered.

Open from 8:30 a.m. to 5 p.m. Monday through Friday.

No referral needed.

No fees.

Youth, adults, dislocated, and economically disadvantaged workers may be eligible, depending on the program.

Service area is Macon and DeWitt counties.

Handicapped accessible.

Updated 10-08-08