

Decatur/Macon County CoC IL-516

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Project Selection

The Decatur-Macon County CoC has two priorities for selecting, rating, and ranking projects:

- Increase self-sufficiency through growing income from employment.
- Develop a community-wide approach to crisis housing – including shelters, transitional housing and motel/hotel lodging, with an emphasis on partnering with faith-based organizations.

Threshold Criteria for New Applicants

All new applicants must meet the following criteria for their projects to be selected for ranking:

- The applicant must be a unit of local government, or provide documentation that it:
 - Is a not-for-profit corporation in the State of Illinois (provide copy of the applicant's bylaws and a recorded copy of Articles of Incorporation, including purpose clause and all amendments); and
 - Is in good standing with the State of Illinois (provide Certificate of Good Standing from the Secretary of State); and
 - Has 501(c)3 status from the United States Internal Revenue Service (provide IRS Letter of Determination).
- The applicant must submit a copy of its audited financial statement for its last completed fiscal year.
- The applicant must be active in the CoC and participate in the CoC Advisory Board and/or CoC committees.
- The applicant must commit to providing the required match and tracking the match in its accounting system.
- The applicant must commit to full participation in Coordinated Entry and HMIS.¹
- The proposed project activities must be eligible for funding under the HEARTH Act and the FY 2025 NOFO.

¹ Victim service providers must use a comparable database instead of the CoC's HMIS.

Organizations meeting the above threshold criteria will be accepted to have their proposed projects ranked. They must then complete all HUD-required registrations and certifications, create an Applicant Profile in e-snaps, and complete a Project Application.

Criteria for All Applicants

The CoC requires all applicants to meet the following criteria in order for their projects to be submitted in e-snaps and ranked:

- The applicant has the demonstrated capacity to implement the project.
- The applicant is in good standing with HUD and other governmental and regulatory agencies.
- The applicant has successfully completed all required certifications and registrations and has a current and accurate Profile in e-snaps.
- The project(s) must participate in Coordinated Entry and HMIS.

Projects Submitted by Victim Service Providers

Restrictions are in place that protect privacy and foster safety for victims of domestic violence, sexual assault, stalking, dating violence, and human trafficking. These restrictions prohibit victim service providers from entering participant data in the CoC's HMIS database. Therefore for ranking purposes, the CoC requires victim service providers to submit de-identified equivalent data from a comparable database.

Project Scoring and Ranking

All projects, new and renewal, are scoring on a percentage. The percentage is calculated based on the total points awarded to the project divided by the maximum possible points the project could achieve. If a project cannot be rated in a specific criteria (for example, data is not available), the possible points for that criteria are excluded from the calculation.

New projects are generally ranked below renewals. However, if the CoC determines that there is a critical need for a project, the Ranking Committee may rank that project higher. Newly funded renewal projects that have been under contract for less than 12 months cannot be ranked using the criteria. In order to give them the opportunity to develop a track record, the Ranking Committee may these projects in Tier One.

Renewal Project Ranking

Renewal HMIS and SSO Coordinated Entry (CE) projects are not subject to these criteria and are placed appropriately as determined by the Ranking Committee.

The allocation of 200 points is as follows:

- **Cost Effectiveness (45 points, 22.5% of total score)**
 - Cost per Participant (15 points)
 - Cost per Exit to Permanent Housing (15 points)
 - Bed Utilization (15 points)
- **System Performance Measures (90 points, 45.0% of total score)**
 - Returns to Homelessness (20 points)
 - New or Increased Employment Income (20 points)
 - Entry to Move In (20 points)
 - Exits to and Retention of PH (20 points)
 - Data Quality (10 points)
- **Population Served (30 points, 15.0% of total score)**
 - Needs at Project Entry (30 points)
- **Priority Items (35 points, 17.5% of total score)**
 - Supportive Service Requirement (25 points)
 - Local Priority for Single Adults (10 points)

200 of the 200 total points are based on objective, quantifiable data (100%).

65 of the 200 total points are for Returns, Employment Income, and Service Requirement (32.5%).

Unless stated otherwise, data is from Sage APR report for October 1, 2024 to September 30, 2025.

RENEWAL PROJECTS		Maximum Points
Cost Effectiveness (45 points)		
1. Cost per Participant	Total HUD grant cost divided by the greatest number of participants served in the year. SCALE: Projects scoring below 50% of the CoC average cost = 15 points Projects scoring between 50% and 100% of CoC average cost = 10 points Projects scoring above 100% of CoC average cost = 0 points SOURCE: FY 2025 GIW, Q5	15
2. Cost per Exit to Permanent Housing	Total HUD grant cost divided by the number positive exits in the year. SCALE: Projects scoring below 50% of the CoC average cost = 15 points Projects scoring between 50% and 100% of CoC average cost = 10 points Projects scoring above 100% of CoC average cost = 0 points SOURCE: FY 2025 GIW, Q23c	15
3. Bed Utilization	SCALE: 95.0% or more of beds utilized on average over 12 months = 15 points 80.0 to 94.9% of beds utilized on average over 12 months = 10 points 60.0% to 79.9% of beds utilized on average over 12 months = 5 points Under 60.0% of beds utilized on average over 12 months = 0 points SOURCE: Q7b, Housing Inventory Count	15
System Performance Measures (90 points)		
4. Returns to Homelessness	Percentage of returns compared with total exits to PH over 24-month period. SCALE: 0.00% = 20 points 0.01% – 6.99% = 15 points 7.00% to 9.99% = 10 point Over 100.00% = 0 points SOURCE: Specialized HMIS reports	20
5. New or Increased Employment Income	SCALE: Up to 10 points in two income categories (Stayers Earned; Leavers Earned) 50.0% to 100.0% with gains = 20 points 40.0% to 49.9% with gains = 16 points 30.0% to 39.9% with gains = 12 points 20.0% to 29.9% with gains = 8 points 10.0% to 19.9% with gains = 4 points Under 10.0% with gains = 0 points SOURCE: Q19a1 and Q19a2, Line 1	20

RENEWAL PROJECTS		Maximum Points
6. Entry to Move in SCALE: ≤20.0 days or under from project entry to move-in = 20 points 20.1 to 35.0 days from project entry to move-in = 15 points 35.1 to 65.0 days from project entry to move-in = 10 points 65.1 to 90.0 days from project entry to move-in = 5 points Over 90.0 days from project entry to move-in = 0 points SOURCE: Q22c		20
7. Exits to and Retention of Permanent Housing SCALE: 100.0% exiting to or remaining in permanent housing = 20 points 90.0% to 99.9% exiting to or remaining in permanent housing = 18 points 80.0% to 89.9% exiting to or remaining in permanent housing = 15 points 70.0% to 79.9% exiting to or remaining in permanent housing = 11 points 60.0% to 69.9% exiting to or remaining in permanent housing = 6 points Under 60.0% exiting to or remaining in permanent housing = 0 points SOURCE: Q05a and Q23c (On Q23c, including Institutions as positive exits)		20
8. Data Quality SCALE: 0.0% error rate = 10 points 0.01% to 1.00% error rate = 5 points Over 1.00% error rate = 0 points SOURCE: Q05, Q06a (less column 1), Q06b, Q06c		10
<i>Population Served (30 points)</i>		
9. Needs at Project Entry SCALE: 45.0% to 100.0% of adults with zero income at entry = 7 points 23.0%-44.9% of adults with zero income at entry = 4 points Under 23.0% of adults with zero income at entry = 0 points 65.0% to 100.0% of adults with multiple barriers at entry = 8 points 25.0% to 64.9% of adults with multiple barriers at entry = 4 points Under 25.0% of adults with multiple barriers at entry = 0 points 50.0% to 100.0% of adults entering project from places unfit for human habitation = 8 points 25.0% to 49.9% of adults entering project from places unfit for human habitation = 4 points Under 25.0% of adults entering project from places unfit for human habitation = 0 points 90.0% to 100% fleeing domestic violence or with history of domestic violence = 7 points 20.0% to 89.9% fleeing domestic violence or with history of domestic violence = 4 points Under 20.0% fleeing domestic violence or with history of domestic violence = 0 points SOURCE: Q05, Q16, Q 13a2, Q14a, Q14b, Q15		30
<i>Priority Items (35 points)</i>		
10. Supportive Service Requirement SCALE: Requires service participation currently and in future = 25 points Requires service participation only in future = 15 points Does not and will not require service participation = 0 points		25

RENEWAL PROJECTS	Maximum Points
11. Local Priority for Single Adults SCALE: 90.0% to 100.0% of participants are adult-only households = 10 points 20.0% to 89.9% of participants are adult-only households = 5 points Under 20.0% of participants are adult-only households = 0 points SOURCE: Q7a	10
MAXIMUM TOTAL POINTS	200

New Project Ranking

These rating criteria apply to all new projects except HMIS expansion and Coordinated Entry expansion. The Ranking Committee reserves the right to place HMIS and CE projects in Tier One or Tier Two based on the needs of the entire system.

The allocation of points is as follows:

- **Cost Effectiveness (20 points, 14.3% of total score)**
 - Cost per Participant (20 points)
- **System Performance Measures (40 points, 28.6% of total score)**
 - Exits to and Retention of Permanent Housing (15 points)
 - New or Increased Employment Income (15 points)
 - Data Security (10 points)
- **Population Served (20 points, 14.3% of total score)**
 - Needs at project entry (10 points)
 - Domestic Violence (10 points)
- **Priority Items (60 points, 42.9% of total score)**
 - Supportive Service Requirement (20 points)
 - Local Priority for Single Adults (20 points)
 - HUD Bonus (20 points)

110 of the 140 total points are based on objective, quantifiable data (78.6%).
35 of the 140 total points are for Employment Income and Service Requirement (25.0%).

NEW PROJECTS		Maximum Points
Cost Effectiveness (20 points)		
1. Cost per Participant HUD grant request divided by the projected number of participants. SCALE: Projects scoring below 50% of the CoC average cost = 20 points Projects scoring between 50% and 100% of CoC average cost = 10 points Projects scoring above 100% of CoC average cost = 0 points SOURCE: Project Application	20	
System Performance Measures (40 points)		
2. Exits to and Retention of Permanent Housing SCALE: Projects receive 5 points for mentioning in their Project Application that they have a plan to help participants obtain and retain permanent housing. Projects can receive up to 10 points for the quality of the plan, taking into consideration (1) the applicant’s past experience, and (2) details of the plan. SOURCE: Project Application	15	
3. New or Increased Employment Income SCALE: Projects receive 5 points for mentioning in their Project Application that they have a plan to help participants gain or increase their cash income from employment. Projects can receive up to 10 points for the quality of the plan, taking into consideration (1) the applicant’s past experience, and (2) details of the plan. SOURCE: Project Application	15	
4. Data Security SCALE: Follow all 3 core elements plus all 6 advanced elements = 10 points Follow all 3 core elements plus 3-5 advanced elements = 7 points Follow all 3 core elements and 1-2 advanced elements = 5 points Follow all 3 core elements and 0 advanced elements = 3 points Does not follow all 3 core elements = 0 points SOURCE: HMIS Questionnaire	10	
Population Served (20 points)		
5. Needs at Project Entry Project commits to serving persons with severe disabilities. SCALE: Projects serving 3 or more disability groups = 10 points Projects with 2 disability groups = 7 points Projects with 1 disability group = 5 points Projects with 0 disability groups = 0 points SOURCE: Project Application	10	

NEW PROJECTS		Maximum Points
6. Domestic Violence Percentage of anticipated participants who are fleeing domestic violence (including sexual assault, dating violence, trafficking, and stalking). SCALE: Projects with 100% =10 points Projects with 60.0% to 99.9% = 7 points Projects with 10.0% to 59.9% = 5 points Projects with less than 10.0% = 0 points SOURCE: Project Application		10
Priority Items (60 points)		
7. Supportive Service Requirement SCALE: Project will require service participation = 20 points Project will not require service participation = 0 points		20
8. Local Priority for Single Adults SCALE: 90.0% to 100.0% of projected participants are adult-only households = 20 points 70.0% to 89.9% of projected participants are adult-only households = 15 points 50.0% to 69.9% of projected participants are adult-only households = 10 points Under 50.0% of projected participants are adult-only households = 0 points SOURCE: Project Application		20
9. HUD Bonus SCALE: Project qualifies for Housing and Healthcare bonuses = 20 points Project qualifies for Housing or Healthcare bonus = 10 points Project does not qualify for either bonus = 0 points		20
MAXIMUM TOTAL POINTS		140